



Conversion of Foreign to Fiji Driver Licence Application Requirement

1. **Completed LTA Issue of Driver Licence application form.**
2. **2 recent passport size photos.**
3. **Valid Passport.**

In the event where the passport is expired, applicant must submit:

- a. Birth Certificate (Original or Certified Copy)
- b. Expired Passport,
- c. Full Driver Licence card or digital Driver Licence.

4. **Foreign Driver Licence Confirmation letter**

from the relevant Transport Agency of the Country/State:

Must indicate the validity, description and class(s) of Driver Licence,

5. **A contact person of the respective Transport Agency**

This is not required for applicants with Diplomatic Privileges;

6. **Republic of Fiji Tax Identification Number (TIN) letter or**

FRCS/FNPF joint Card issued by Fiji Revenue and Customs Services;

7. **Work Permit, Student Permit, Investors Permit**

for international Applicants (if applicable)

(with effect from 01/02/23 passport will no longer be required to be stamped for:

Work Permit, Investor Permit, Residence Permit

— Reference: Fiji Immigration Department.

Therefore, Applicant's must produce e-copy/hardcopy of the final permit);

Citizenship (dual) if applicable

8. **Translation letter** (if driver Licence card is not in English).

Translation letter must be issued by the Transport Agency of the Country/State

or respective Embassy of the issuing Country;

9. **Letter from the Ministry of Foreign Affairs for Diplomats;**

10. **Medical Certificate** (is required where applicant is over 70 years old);

11. **Application Fees:**

1 year > \$ 19.50, 3 years > \$ 47.50 or 6 years > \$ 90.01 for which the applicant qualifies;

12. **Must clear all pending fines** (over 90 days) prior to applying for an application

to convert a Foreign to Fiji Driver Licence.

13. **Processing Time is 5 working days.**