

# PUBLIC NOTICE

## Public Service Vehicle (PSV) Permits Application Process

The Land Transport Authority (LTA), in line with its commitment to promoting fair distribution of PSV permits to foster equal economic participation, will implement the following three-tier verification process to ensure the fulfillment of this objective:

- i. PSV Checklist in accordance with Policy requirements;
- ii. Mandatory legislative requirements as stipulated by Regulations 4 and 5 (1) (a-h) of the Land Transport (Public Service Vehicles) Regulations 2000; and
- iii. Review of the current concentration of permits issued in or originating from rural areas.

Therefore, LTA hereby issues the following information on the process of reviewing documents for the submission of the checklists for LH (Hire), LR (Rental), LM (Minibus) and LC (Carrier):

### 1. When checklist is fulfilled and submitted, the LTA will carry out the following process:

- a) Review documents with the checklist;
- b) Authenticate the documents with relevant stakeholders;
- c) Verify other information necessary to determine the application;
- d) For amendment to existing permit, submitted documents will be verified with current LTA records; and
- e) When documents are verified and assessed, customers will be contacted to formally submit an application form.

### 2. Regulation 4 Public Review of Applications – Upon receiving the submissions, an assessment is undertaken to determine the need and eligibility of the applicant before a public notice for the application is published in any of the local newspapers within 14 days. The Authority will only consider objection received by the same permit type.

### 3. Regulation 5 Decision on Applications – In considering the assessed application in Regulation 4 and in the interest of the public, LTA may undertake other processes such as field survey, investigation and consultations with relevant stakeholders.

Section 63(3) of the Land Transport Act 1998 specifies the vehicle types for the respective Public Service License. The vehicle types and target customer groups for the respective licenses are listed below:

#### A. Rental Vehicle License

- i. Vehicle Type - A rental vehicle license is issued for a motor vehicle equipped for the conveyance of not more than 8 persons, excluding the driver. These vehicles are typically smaller in size and designed for comfortable transportation of smaller groups.
- ii. Target Customer Groups
  - a) Tourists and Travelers - Rental vehicles are commonly used by tourists and travelers who want the flexibility to explore a region at their own pace.
  - b) Business Travelers - Individuals traveling for business purposes often rent these vehicles for convenient transportation during their trips.
  - c) Small Groups - Rental vehicles are suitable for families, friends, or small groups looking for private transportation options during their travels.

#### B. Hire Vehicle License

- i. Vehicle Type - A hire vehicle license is issued for a motor vehicle equipped for the conveyance of not less than 4 and not more than 8 persons, excluding the driver.
- ii. Target Customer Groups
  - a) Tourism Transportation Services - Hire vehicles are often used by businesses or service providers to offer group transportation services, such as airport shuttles and hotel transfers.
  - b) Events and Occasions – To transport guests, patrons and medium-sized groups for events like sightseeing, conferences and tours.
  - c) Local Transportation Providers - Local transportation companies operating hire vehicles to cater for a broader range of customers through pre-agreed arrangements, specifically in situations where other modes of transportation are not readily available.

#### C. Minibus License

- i. Vehicle Type - A minibus license is issued for a motor vehicle equipped for the conveyance of not less than 8 and not more than 15 persons, excluding the driver.
- ii. Target Customer Groups
  - a) General Public – regulated passenger services operating on a scheduled timetable and servicing members of the public on fixed and pre-determined routes.
  - b) School Trips – Transportation of school students on fixed schedules.

#### D. Carrier License

- i. Vehicle Type - Carrier vehicles are designed for the safe carriage of passengers and goods. The majority of passengers are located separate from the driver's compartment. Utility vehicles with built canopies are commonly used for this license type.
- ii. Target Customer Groups
  - a) Cargo and Passenger Transport - Carrier vehicles are versatile and can be used to transport both passengers and goods. They are often used in places where conventional means of transport are limited due to access and are utilized for transporting of passengers, farming produce, hardware, groceries, etcetera.
  - b) School Trips – Transportation of school students through structured operational conditions where access for other transport means are limited.

**It is important to note that submitting an application(s) does not automatically guarantee an approval.**

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