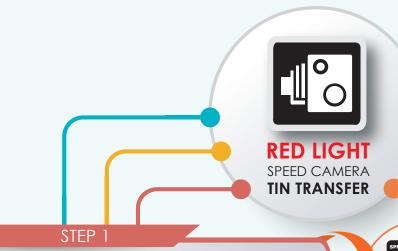


TIN TRANSFER PROCESS

Did you know...

that if you were not the driver at the time of a traffic violation recorded by a red light speed camera, you have the option to transfer the Traffic Infringement Notice (TIN) to the responsible driver?

Here are the steps you can follow to complete the transfer.





Transfer application submission must not exceed 90 days from date of issuance

- Requirements For Private vehicles TIN Transfer Completed Statutory declaration Form with copy of Drivers' license (valid at the time of offence)
- Requirements for PSV or Commercial vehicles
 TIN Transfer Completed Statutory Declaration
 Form with copy of drivers' license (Valid at the
 time of offence) and copy of Agreement or
 Driving record or sheet (endorsed by driver and owner)



Vehicle owner will be required to fill the statutory declaration form embedded with the Redlight Speed Camera Traffic Infringement Notice. The statutory declaration needs to be signed and stamped by a JP or a Commissioner of Oath.



STEP 4

The TIN transfer process takes seven working days after which the vehicle owner will be notified via a Withdrawal Notice to confirm that the fine has been transferred to a nominated driver. A revised TIN number will be forwarded to the nominated driver for their information.



STEP

The vehicle owner will need to attach relevant documents and forward to the Authority's Traffic Infringement Unit (TIU) for processing.



STEP 5

Transfer process will not be conducted under the following grounds;

- Transfer application submission exceeded over 90 days from issuance date
- Incomplete Transfer application submission
- Relevant documents not attached

For more information, contact Manager Customer Service on 9904605 or email help@lta.com.fj.

Please Note that AFFIX PENALTY can only be transferred for manual bookings

Check List to bring:



A Statutory Declaration Form is filled with a name, driver license and address of the driver of the motor vehicle at the time of the offence and must be signed by a JP.



Either contract or driver's record book must be provided if it is a PSV vehicle.



Copy of the traffic infringement notice and a copy of a driver license.



Transfer can only be facilitated if it is within the 90 days period of payment.